

BOB MILLER
Governor

STATE OF NEVADA

SHARON P. MURPHY
Director



Mem/Harasrev. 047

DEPARTMENT OF PERSONNEL

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MEMORANDUM

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Perd #35/97 assigned 12/3/97 dot

TO: All Department Heads

FROM: *Sharon P. Murphy*
Sharon P. Murphy, Director
Department of Personnel

DATE: December 19, 1997

SUBJECT: REVISION OF SEXUAL HARASSMENT POLICY

In March 1995, the "Zero Tolerance" campaign was initiated against sexual harassment in the State work place. At that time, a hot line was established and a sexual harassment training video was produced and distributed to all department heads. A formal policy was issued by the Governor's Office and included in the State's Affirmative Action Plan.

Since that time, the Department of Personnel has worked closely with the Attorney General's Office to make necessary revisions and assist in improving the effectiveness of handling complaints. Attached are the revised policy and complaint form. Please review the changes shown in bold and make the revised copies available to managers and employees to replace the old version in their plans.

If you have any questions or comments regarding these changes, please contact Gladys Clark, Director, Equal Employment Opportunity Office, Las Vegas, at (702) 486-2905.

SPM:dsb

Enclosures